

California Student Aid Commission
Personnel, Evaluation and Nominations Committee

Item 6

(Information/Action Item)

Consideration of update to the Governance Policies and Procedures

SUMMARY:

The Personnel, Evaluation and Nominations (PEN) Committee is tasked with the biennial review of the Commission Governance Policies and Procedures and to make recommendations to the full Commission on any changes and updates, as needed.

RECOMMENDATION:

Staff recommends that the PEN Committee direct staff to review and provide recommendations for changes and updates to the Commission's Governance Policies and Procedures for committee consideration at the December committee meeting.

BACKGROUND:

The Governance Policies and Procedures provides as an Introduction:

On June 26, 2008, the California Student Aid Commission (CSAC) first adopted the Governance Policies which were last updated on September 15, 2016. The Commission originally developed the Governance Policies through the leadership of an Ad Hoc Committee and assistance of a consulting group with input from EDFUND and CSAC management and their respective staffs.

The Commission's Strategic Policy & Planning Committee, formerly the Governance and Monitoring Committee, is primarily responsible for reviewing the policies and recommending to the Commission any further necessary enhancements. The goal of the Commission is to continue to strive to improve and refine its policies.

This document is subject to revision given the dynamic financial aid environment with pending and new federal and state legislation. It is the intent of the Commission to review and revise these policies, if needed, every two years or earlier if needed.

Specific to the governance process, the policies and procedures provide:

Commission Governance Policy 2: Commission's Role:

California Student Aid Commission Personnel, Evaluation and Nominations Committee

Governance Process:

C. At least biennially, the Commission's committee responsible for governance practices will review and report to the Commission an assessment of the Commission's compliance with the Governance Policies herein. This review and report will include assessment of the Commission's application of the overall governance approach, as well as compliance by the Commission Chair, Commissioners, and all Commission committees to the Governance Policies. It will also examine the effectiveness of the Commissioner orientation and Commission education programs. The committee will present its findings to the Commission, including any recommendations to improve Commission governance policies or practices.

At its December 3, 2020, Commission meeting, the Commission voted to amend the charter of the Personnel, Evaluation and Nominations (PEN) Committee to include in its charge:

At least biennially, reviewing and recommending to the Commission any updates, as needed, to the Commission's written governance policies, such as meeting procedures and committee structures.

As indicated in the policies and procedure's introduction, the last review and update was September 15, 2016.

RESPONSIBLE PERSON(S):

Julia Blair, General Counsel
Executive Office

Catalina Mistler, Chief Deputy Director
Executive Office

ATTACHMENT(S):

Official Governance Policies and Procedures (9-15-2016)