



CALIFORNIA STUDENT AID COMMISSION
PERSONNEL, EVALUATION AND NOMINATIONS COMMITTEE
MEETING MINUTES

June 23, 2021
3:30 pm
Virtual Meeting
Marlene L. Garcia (Executive Director)

COMMISSIONERS

PRESENT:

Guillermo Mayer (Chair)
Jamillah Moore (Vice Chair)
Debra Maxie
David Valladolid
Catalina Cifuentes (Ex. Officio)

1. **Call to Order and Roll Call**

Committee Chair Guillermo Mayer called the meeting to order at 3:31 p.m.

2. **Public comment on items not on the agenda**

There was no public comment.

3. **Committee Chair's Report (Information)**

Committee Chair Guillermo Mayer expressed appreciation for Committee Vice Chair Moore for her contribution to the Committee and Commission.

4. **Approval of the Personnel, Evaluation and Nominations Committee minutes of March 10, 2021 (Action)**

Commissioner Moore **moved to approve** the minutes. **Seconded by** Commissioner Valladolid.

Roll call vote:

In Favor (3): Mayer, Moore, and Valladolid

Abstain (1): Maxie

Carried (3 and 1 abstention)

The PEN Committee **APPROVED** the minutes of March 10, 2021.

5. Personnel, Evaluation and Nominations (PEN) Committee Closed Session (Information/Action)

Committee Chair Mayer introduced Julia Blair, General Counsel, to announce the Committee's Closed Session.

Ms. Blair announced that the Committee would meet in Closed Session to discuss and may take action on personnel matters pursuant to California Government Code, Section 11126(a).

The Committee went into Closed Session at 3:38 p.m.

RECONVENE OPEN SESSION

Committee Chair Mayer reconvened Open Session at 4:57 p.m. and announced that there was nothing to report from the Closed Session.

6. Consideration of update to the Governance Policies and Procedures (Information/Action)

Committee Chair Mayer introduced Julia Blair, General Counsel, to present item 6.

Ms. Blair provided a background and explanation for necessary updates to the Commission Governance Policies and Procedures. She also stated that Committee Chair Mayer has agreed to have staff review and present recommendations and updates at the December meeting.

Commissioner Maxie **moved to approve** the staff recommendation. **Seconded by** Commission Valladolid.

There was no public comment.

Roll call vote:

In Favor (3): Maxie, Mayer, and Valladolid

Absent (1): Moore

Carried (3 to 0)

The Committee **APPROVED** staff recommendation to direct staff to review and provide recommendations for changes and updates to the

Commission Governance Policies and Procedures for committee consideration at the December committee meeting.

7. New business to be considered at future meetings (information/Action)

There was no new business to consider.

8. Adjournment

Committee Chair Mayer adjourned the meeting at 5:04 p.m.

GUILLERMO MAYER
COMMITTEE CHAIR