



CALIFORNIA STUDENT AID COMMISSION
PERSONNEL, EVALUATION AND NOMINATIONS COMMITTEE
MEETING MINUTES

December 1, 2021
3:30 pm
Virtual Meeting
Marlene L. Garcia (Executive Director)

COMMISSIONERS
PRESENT:

Guillermo Mayer (Chair)
Debra Maxie – *joined 3:46 p.m.*
Charles Nies
David Valladolid
Catalina Cifuentes (Ex. Officio)

1. Call to Order and Roll Call

Committee Chair Guillermo Mayer called meeting to order at 3:33 p.m.
Roll call was taken and a quorum was recognized.

2. Public comment on items not on the agenda

There was no public comment.

3. Committee Chair's Report

Committee Chair Mayer has nothing to report.

4. Approval of the Personnel, Evaluation and Nominations Committee minutes of September 8, 2021 (Action)

Commissioner Valladolid **moved to approve** the minutes. **Seconded** by Commissioner Nies.

Roll call vote:

In Favor (3): Mayer, Nies, and Valladolid

Absent (1): Maxie

Carried (3 to 0)

The Committee **APPROVED** the minutes of September 8, 2021.

5. **Consideration of amendments to the Governance Policy and Procedures for recommendation to the Commission (Information/Action)**

Committee Chair Mayer provided a brief background on the amendments to the Governance Policy and Procedures.

Julia Blair, General Counsel, was invited to provide more details on the item. Ms. Blair explained the process to amending the Governance Policy and Procedures.

Committee Chair Mayer proposed to strike out sections A and B on page six and insert the following for planning: "In collaboration with the Executive Director, the Commission will annually undertake a process for defining and adopting annual goals and priorities."

Commissioner Nies asked if there was a way to ensure that long-term goals and priorities are not overlooked based on the amendments. Executive Director Garcia agreed that there needs to be a broader language that can would encompass an element of thinking ahead while also emphasizing the significance of short-term goals.

Committee Chair Mayer proposed to edit the language on page six by removing the word "annual" before "goals and priorities" and adopt the following language for planning: "In collaboration with the Executive Director, the Commission will annually undertake a process for defining and adopting goals and priorities."

Commissioner Nies **moved to adopt** the proposed staff recommended changes to the Commissioner's Governance Policy and Procedures with edited language to page six. **Seconded** by Commissioner Valladolid.

There was no public comment.

Roll call vote:

In Favor (4): Maxie, Mayer, Nies, and Valladolid

Carried (4 to 0)

The Committee **ADOPTED** the proposed recommended changes to the Commission's Governance Policy and Procedures for consideration of adoption by the full Commission with modification to the language on

page six under planning to strike the two paragraphs and insert the following language: "In collaboration with the Executive Director, the Commission will annually undertake a process for defining and adopting goals and priorities."

6. Closed Session of the PEN Committee

None.

7. New business to be considered at future meetings (information/Action)

There was no new business to consider.

Committee Chair Mayer noted that there will be ongoing review of Commissioner Orientation process and materials.

8. Adjournment

Commissioner Valladolid moved to adjourn the Committee meeting. Seconded by Commissioner Maxie.

Committee Chair Mayer the meeting at adjourned at 4:10 p.m.

GUILLERMO MAYER
COMMITTEE CHAIR