



CSAC APPEAL CERTIFICATION FORM

Purpose: The purpose of this form is to certify institutions, who have lost eligibility during the certification process, and wish to appeal with the commission in accordance with California Education Code 69432.7. Use this form to determine if your institution is qualified to appeal based on your cohort default rate and/or graduation rate.

Instructions: Please make sure all fields are completed. If qualified, send this form with a formal letter of request to appeal along with supporting documents. If you select NO at any point, your institution is not qualified to appeal. If you determine your institution is not qualified based on this form, no further action is required.

Institution Name:
OPE ID:
Contact Name:
Phone:
Email:

Please certify and complete the following:

1. My institution remains eligible for Title IV programs: ☒ Yes ☐ No
2. My institution's cohort in question is 20 students or less for academic year 2020 (Graduation Rate)¹ and 2017 (Cohort Default Rate): ☒ Yes ☐ No
3. My overall institution Graduation Rate for academic year is ☒ Yes ☐ No ☐ N/A
above 30%: _____
4. The number of students that are listed on your roster for the current academic year:
☒ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5
5. The number of students that have received payment on your roster for the current academic year: Five students recieved Cal Grant in 2021-22 academic year
6. Attach a formal letter of appeal on school letterhead and include supporting documentation that you will use for your appeal. Done

¹ Graduation Rate cohort is based on first time, full time students who graduate within 150% of normal time.



I understand the commission is bound by the California Education Code 69432.7 and related regulations and is not permitted to make any exceptions for any reason for institutions that do not meet the statutory criterial for granting an appeal. ☒ Yes ☐ No

Print Name and Title: Dr. Ken Steorts, President

Date: 01-25-2022

Signature: 

(Should be signed by the official who signed the Institutional Participation Agreement)



Appeal for Cal Grant Institutional Eligibility for 2022-23

To Whom It May Concern,

In response to your letter dated Dec 9, 2021 Visible Music College would like to appeal their eligibility for Cal Grant in the 2022-23 award year based on requirements set forth in California Education code §69432.7 (1)(3)(I)(iv)(II):

"The commission may grant an appeal for an academic year only if the commission has determined the institution has a cohort size of 20 individuals or less and the cohort is not representative of the overall institutional performance."

It has been a great experience for our students to receive the Cal Grant and those who do rely on it to support their education.

The cohort sample of First-Time-Full-Time students who started in Fall 2014 was only 17 individuals (under the 20 student threshold) and was a small subset and was not representative of the overall institutional performance. FTFT doesn't take into context the whole situation as we are a specialist college with lots of students transferring in having started college somewhere else (and are therefore not classified as FT/FT).

Taking these two things into consideration we would like to appeal to remain eligible for Cal Grant for the 2022-23 award year.

Fall 2014	Fall 2014 starts	Graduated	Graduation Rate
FT/FT	17	2	11%
Total	42	17	40%

Data pulled from Populi (Visible Music College's learning management system)

When taking into consideration the whole Fall 2014 total cohort of 42 students, Visible Music College students had a graduation rate of 40%. This data does not account for students who transferred out and completed their degree at another institution. If accounted for, this would make our adjusted graduation rate even higher.

We hope that you will take this wider context into consideration and grant our student access to the Cal-Grant program for the 2022-2023 academic year.

Yours Sincerely,

Ben Rawley
VP of Business