



**CALIFORNIA STUDENT AID COMMISSION
PERSONNEL, EVALUATION AND NOMINATIONS COMMITTEE
MEETING MINUTES**

**March 9, 2022
3:30 pm
Virtual Meeting
Marlene L. Garcia (Executive Director)**

COMMISSIONERS

PRESENT: Guillermo Mayer (Chair)
Debra Maxie
Charles Nies
Angel Rodriguez
David Valladolid

1. Call to Order and Roll Call

Committee Chair Guillermo Mayer called the meeting to order at 3:32 p.m.

Roll call was taken and a quorum was recognized.

2. Public comment on items not on the agenda

There was no public comment.

3. Committee Chair's Report

Committee Chair Guillermo Mayer welcomed everyone and proceeded to the first item on the agenda.

4. Approval of the Personnel, Evaluation and Nominations Committee minutes of December 1, 2021 (Action)

Commissioner Valladolid **moved to approve** the minutes. **Seconded by** Commissioner Maxie.

There was no public comment.

Roll call vote:

In Favor (4): Maxie, Mayer, Nies, and Valladolid

Abstain (1): A. Rodriguez

Carried (4 to 0)

The Committee **APPROVED** the minutes of December 1, 2021.

5. Commissioner Orientation Process (Information/Action)

Committee Chair Mayer invited Executive Director Marlene Garcia and Julia Blair, General Counsel, to present item 5. Committee Chair Mayer provided a brief background on the Commissioner Orientation Process and the Committee's role in the review process.

Executive Director Garcia presented the onboarding and orientation process for new Commission members from the time of appointment to confirmation. She also presented ideas to enhance the onboarding experience and learning process.

Commissioners provided the following recommendations:

1. Buddy System and follow-up after first Commission meeting
2. Protocol for new Commissioners on how to communicate with staff
3. Invite new Commissioners to staff-led workshops or trainings
4. Offer in-person and virtual orientation process
5. Orientation by Committees of new Commissioners to help them understand key issues they'll be addressing
6. Create a policy briefing that curates relevant issues for which Commissioners may need to develop a quicker understanding

Ms. Blair presented the orientation process that involves the Bagley-Keene Act and the Governance policy.

There was no public comment.

6. PEN Closed Session (Information/Action)

Committee Chair Mayer introduced Julia Blair, General Counsel, to announce the Committee's Closed Session at 4:31 p.m.

Ms. Blair announced that the Committee would meet in Closed Session to discuss and take possible action on personnel matters pursuant to

California Government Code, Section 11126(a). The Committee went into Closed Session at 4:32 p.m.

RECONVENE OPEN SESSION

Committee Chair Mayer reconvened Open Session at 4:57 p.m. and announced that there was nothing to report from the Closed Session.

7. New business to be considered at future meetings (information/Action)

There was no new business to consider.

8. Adjournment

Committee Chair Mayer the meeting at adjourned at 4:58 p.m.

GUILLERMO MAYER
COMMITTEE CHAIR