

Item 18

(Action Item)

Consideration of amendments to committee charters

SUMMARY:

This item will provide an update on the changes being proposed for the Commission's Standing Committees.

RECOMMENDATION:

Consider and adopt revisions to the Commission standing committee charters and direct staff to amend the Commission's Governance Policies and Procedures consistent with these changes.

BACKGROUND:

The Commission has adopted a standing committee structure for handling the various policy domains that fall under its jurisdiction. These committees are established to help the Commission fulfill its responsibilities by assessing policy issues, alternatives, and implications to support Commission deliberation. Commission members indicate their preferences for committee assignments annually and the Chair of the Commission appoints the Chairs, Vice Chairs and members of the Standing Committees.

Committees have evolved and as of the 2014 revision to the Governance Policies and Procedures document, the Commission has four standing committees: the Legislative, Audit and Budget Committee, the Strategic Policy and Planning Committee, the Student Impact Committee, and the Personnel, Evaluation and Nominations Committee. The Committees carry out other tasks as assigned by the Commission.

To better align the responsibilities of each of the Commission's Standing Committees, some initial proposals for charter revision are recommended. The attachments include the proposed amendments to the following committee charters for consideration:

- Legislative, Audit and Budget (LAB) Committee:
 - Revised charter
- Strategic Policy and Planning (SPP) Committee:
 - Committee name change to Data, Research and Strategic Planning (DRSP) Committee
 - Revised charter
- Student Impact (SI) Committee:
 - Committee name change to Student Impact, Outreach and Communications (SIOC) Committee
 - Revised charter

California Student Aid Commission

- Personnel, Evaluation and Nominations (PEN) Committee:
 - Revised charter

As we continue to hold virtual Commission meetings, the Standing Committee meetings will be held in advance of the full Commission meeting. These meetings will be scheduled and noticed for specified days and times prior to each full Commission meeting. Each Standing Committees will be assigned the same meeting date and time before each Commission meeting to facilitate easy public access. The Committees will report out to the full Commission as scheduled on the agenda.

Attached are the newly established standing committee list of members and workgroups.

RESPONSIBLE PERSON(S):

Catalina Cifuentes
Chair

ATTACHMENT(S):

Legislative, Audit and Budget (LAB) Committee Charter

Data, Research and Strategic Planning (DRSP) Committee Charter

Student Impact, Outreach and Communications (SIOC) Committee Charter

Personnel, Evaluation and Nominations (PEN) Committee Charter

Standing Committee List

Workgroup List